

MOLLY MORGAN VINEYARD

Please download and complete the booking form to make a booking.

Molly Morgan Terms & Booking Form

Wedding Booking Form

Today's date _____

Bride: _____ Groom: _____

Date of Wedding: _____

Phone number: Bride _____

Phone number: Groom _____

Email address: _____

Postal address: _____

Suburb: _____ State: _____ Post Code: _____

Estimated number of guests: _____

Tick if you wish to receive Molly Morgan's preferred suppliers list.

Deposit

Venue hire and security bond of \$1000 is being paid by the following method:

Credit Card / Direct Deposit

We accept Visa and Mastercard (There is a 1.36 % fee)

Name on card: _____

Credit card number: _____

Credit card expiry: _____ CCV: _____

I _____, authorise \$ _____ to be charged to my credit card provided and for my credit card to be used as a security deposit.

If using Direct Deposit please use both of your names & date of your wedding as a remitter reference.

MOLLY MORGAN MANAGEMENT PTY LTD

ANZ BANK

BSB : 012-003

ACCOUNT : 7754-16386

This booking form must be returned completed with a signed copy of the Terms & Conditions.

MOLLY MORGAN VINEYARD

Please include and return this signed **TERMS & CONDITIONS** agreement with the **BOOKING FORM** and return to enjoy@mollymorgan.com

- 1) **TERMS & CONDITIONS** Accommodation: The homestead at MMV is designed to accommodate only 8 people.
- 2) Check-in and departure is at noon, unless previously agreed in writing.
- 3) No parties or gatherings are permitted in the homestead or on the estate, other than the booked function.
- 4) Our vineyard manager will be on hand to welcome you to Molly Morgan and there to bid you farewell. Our vineyard manager for vineyard management purposes may need to be on site at times during the function but MMV will minimise any interruption to the function.
- 5) Noise Curfew: MMV is zoned rural / residential , therefore curfews must be applied, as per Council Regulations. **All outdoor or loud music must be turned off at 10.30 pm.**
- 6) Transport: Guests are to arrive & depart by bus shuttle service. MMV can arrange transport at cost if requested.
- 7) Guest Curfew: All guests must depart the property by 11 pm. Arrangements for bus collection at this time must be made and confirmed to MMV prior to the function.
- 8) Marquee / Tents: Must have solid timber floors and must not be placed on lawns for more than 48 hours.
- 9) Rubbish: Must be removed from the property at the conclusion of the booking. Any rubbish not removed will be disposed of at cost.
- 10) Insurance: We recommend that you take out Wedding / Events Insurance.
- 11) Booking: A completed BOOKING FORM is to be emailed to MMV accompanied with a 50 % deposit & security bond , totalling \$2750.00 paid either with credit card or by bank transfer. MMV will approve the booking by acceptance of the deposit and security bond
The second payment of \$1750.00 is to be made five months prior to the wedding date.
The \$1000.00 security bond will be refunded 7 days after the event, following an inspection by the vineyard manager.
- 12) A minimum wine purchase from the selection of Molly Morgan Vineyard stock of white and red wines is required. Wines must be purchased on the basis of one bottle per adult guest over the age of 18 years. MoMo Wine Club prices are offered which are approximately 30% less than recommended retail price. Purchases remain the booker's property and can be retained. The booker is free to arrange other beverages if required in addition to the above purchase.
- 13) Cancellation: In the unfortunate case of cancellation, the following fees will apply:
More than 270 days prior All payments are refunded, less \$500 administration fee.
269 days to 92 days prior Initial 50 % deposit is forfeited.
91 days or less All payments forfeited, unless the property can be re-booked for the same dates. MMV will use its best endeavours to secure a re-booking. If the MMV becomes unavailable due to unforeseen circumstances or force majeure , you will be notified in writing and MMV will endeavour to find you alternative accommodation/ property elsewhere. All

monies will be refunded. MMV will not be liable for any damage or loss caused by cancellation due to unforeseen circumstances or force majeure..

- 14) Excess Damage Bond: Your credit card details will be held as security bond from the date of your arrival until your departure. Credit card details will be destroyed after an inspection of the property has been carried out and provided the property has been left in the same condition as upon your arrival. You will be contacted if any damage has been found prior to your credit card being charged. The organiser of the function is financially liable for any damage sustained to the estate property, fixtures or fittings whether through their own actions or those of their guests . The credit card bond will only be used for damages which exceed the \$1000 security bond provided as per clause 11.
- 15) Breakages & loses to the property are to be reported to MMV manager at the time of occurrence.
- 16) At no time are guests to interfere with the trellising , vines , farm equipment or work sheds on the property . Swimming in any of the dams is prohibited. MMV is in a rural area. Wildlife can be expected.
- 17) Liability: Molly Morgan Vineyard takes all due care but accepts no responsibility for any, injury, loss or damage to any person or to merchandise, goods and other property of any guest on the property
- 18) Pets are not permitted at MMV.
- 19) Confetti: We have a strict no paper confetti rule.
- 20) Description of the property: MMV is a working vineyard and as such, its appearance changes with the seasons and weather patterns. All care is taken to ensure the property is presented at its best.

DECLARATION:

By signing below I acknowledge that we have read and agree to all the terms and conditions set out by Molly Morgan Vineyard and agree to the payment schedule.

Bride's name: _____ Bride's signature: _____

Groom's name: _____ Groom's signature: _____

Date: _____